

**ADVISORY BOARD ON OCCUPATIONAL THERAPY  
FINAL MINUTES**

**SEPTEMBER 11, 2003**

The Advisory Board on Occupational Therapy met on Thursday, September 11, 2003 at 9:00 a.m. at the Department of Health Professions. Barbara Gallagher OT, Chair, called the meeting to order. A quorum was declared.

**MEMBERS PRESENT:** Barbara Gallagher, O.T., Chair  
Patricia D. Cooper, O.T. Vice-Chair  
Jeffrey Loveland, O.T.  
Theodore H. Darby, Jr.

**MEMBERS ABSENT:** Gregory J. Pleasants, M.D.

**STAFF PRESENT:** William L. Harp, M.D., Executive Director, Medicine  
Ola Powers, Deputy Executive Director-Licensing  
Elaine Yeatts, Senior Regulatory Analyst  
Nicole Gordon, Recording Secretary

**GUESTS PRESENT:** Elizabeth Hancock, Virginia Law & Government Affairs

**APPROVAL OF MINUTES DATED MAY 8, 2003**

Mr. Darby moved to approve the minutes dated May 8, 2003. The motion was seconded and carried.

**ADOPTION OF AGENDA**

Mr. Darby moved to adopt the agenda. The motion was seconded and carried.

**PUBLIC COMMENTS ON AGENDA ITEMS**

No public comment

**1. NOIRA on Ethics**

Ms. Yeatts explained to the Advisory Board the need to promulgate ethics for all licensees of the Board of Medicine, including occupational therapists. The members reviewed the code of ethics provided and prepared their recommendations for Dr. Harp.

## **2. Review of Bylaws**

A review of the bylaws resulted in several changes that will be incorporated and brought back to the Advisory Board at their next meeting for approval.

## **ANNOUNCEMENTS**

The next meeting date has not been decided, but is tentatively scheduled for February 2004.

## **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned.

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Barbara Gallagher, O.T.,  
Chairman

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William L. Harp, MD  
Executive Director

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Nicole Gordon,  
Recording Secretary